

3rd International Staff Training Week: *Where East meets West*

**University of Sarajevo
International Relations Office**

The University of Sarajevo (UNSA) invited our institutional partners and local deans/vice-deans/coordinators/contact persons that work in the field of internationalisation to participate at the 3rd International Staff Training Week (3ISTW).

The 3ISTW takes place from October 14th to 18th, 2019, in Sarajevo, Bosnia and Herzegovina at the premises of the Rectorate of the University of Sarajevo.

The 3ISTW is a five day programme which will include seminars taught by UNSA, social and cultural activities, and tasting of our national products. The event will focus on the Internationalization of universities outside the European Union context, with bilateral meetings with Partners and create synergies with each Partner University. Each partner will be able to present themselves and to have a networking between partners, academics, students and IRO officers.

Also, one day of the staff week will be devoted to our Scholarship fair where our international partners (together with local partners and participants) will present their offer for studying in Bosnia and Herzegovina and/or abroad.

We will also join forces with our partner university "Džemal Bijedić" University of Mostar, where our international partners will have an opportunity to visit this city, the university, present their institution and enjoy the offer of the beautiful southern part of Bosnia and Herzegovina.

Welcome to Sarajevo, welcome to the University of Sarajevo!

Agenda:

Monday, 14 October 2019


Location: Rectorate of the University of Sarajevo

Address: Obala Kulina bana 7 (2nd floor)

Working language: English

Topic: Meet the City and University of Sarajevo

Hours	Activities
09:30	Registration
10:00	Welcome reception: - opening speech and addressing - presentation of the agenda
10:30	This is UNSA - presentation of the University of Sarajevo, our organisational institution, programs, projects, study offer <i>By: International Relations office</i>
11:00	Trip to Mostar - essential information - presentation of the plan and timetable for the trip to Mostar and activities at the "Džemal Bijedić" University of Mostar <i>By: International Relations office</i>
 11:30	Busy-bee-coffee Today's coffee break will be your opportunity for networking and meeting with UNSA staff for discussions about cooperation, mutual projects and mobilities.
 13:00	LUNCH (check the map for recommended nearby places)
15:00	Guided tour through Sarajevo - walking tour with professional tour guide (Meeting point: in front of Rectorate's building)



Tuesday, 15 October 2019

Agenda for international participants

Location: Mostar & "Džemal Bijedić" University of Mostar (UNMO)

Working language: English

Topic: International day

Hours	Activities
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06:30	Meeting of the group at the Train station Sarajevo - please, be there on time! - depending on where you will be staying you can take a taxi or plan your walking according to the distance, - bring some of the promotional material to Mostar as you will be able to share information about your institution
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07:07 Train departs to Mostar

09:30	Expected arrival to Mostar (colleagues from 'UNMO will wait you at the station)
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09:45	Coffee with UNMO management
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10:10	UNMO as a study destination - presentation
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10:45	Media press statements
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11:00	International Day session
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13:15	LUNCH
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15:15	Guided tour through Mostar
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16:35	Departure to the Train station Mostar
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17:04 Train departs to Sarajevo

19:30	Expected arrival to Sarajevo
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Agenda for local UNSA's participants

Location: Rectorate of the University of Sarajevo

Radni jezik: Bosanski/Hrvatski/Srpski

Topic: Internacionalizacija Univerziteta u Sarajevu

Sati	Aktivnosti
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09:30	Registracija učesnika
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10:00	Uvodno obraćanje
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10:15	Predstavljanje polugodišnjeg izvještaja o radu iz oblasti međunarodne saradnje Univerziteta u Sarajevu <i>prof. dr. Aleksandra Nikolić, prorektorica</i>
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10:30	Predstavljanje dokumenata Službe za međunarodnu saradnju:
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- Zahtjev za pokretanje bilateralne saradnje (bilateralni sporazumi)

- Zahtjev za pokretanje učešća u projektima (za potpisivanje od strane Rektora)

- Vodič kroz implementaciju kreditne mobilnosti

- Studijska ponuda UNSA na engleskom jeziku (izrada tabele sa predmetima)

- Google drive

Služba za međunarodnu saradnju

11:30	Predstavljanje EURAXESS-a
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Služba za naučnoistraživački/umjetničkoistraživački rad

12:00	Kako unaprijediti ponudu za inostrane studente i osoblje?
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- otvorena sesija, zaključci



12:30	Kraj sesije (kafa)
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Wednesday, 16 October 2019

Location: Rectorate of the University of Sarajevo

Address: Obala Kulina bana 7 (2nd floor)

Working language: English

Topic: *Internationalisation@home*

Hours Activities

10:00 **Internationalisation@home**

- presenting activities of the central International Relations office of the University of Sarajevo with the focus of incoming and outgoing students and staff
International Relations office

10:30 **Presenting succesful Capacity Building projects:**

- Strengthening the Internationalisation at BH higher education (STINT)
Mr. Geert De Lepeleer, Katholieke Universiteit Leuven, Belgium - STINT coordinator



11:00 **Coffee break**

11:30 **Implementation of succesful Capacity Building project**

- How to prepare, apply, implement and finalize coordinating CBHE project at UNSA?
Prof. dr. Branko Vučijak, Faculty of Mechanical Engineering and the Coordinator of CBHE project: REBUS

12:30 **Cooperation with others institutions**

- Western Balkans Alumni Association
Mr. Sabahudin Mujkić, National representative at WBAA

12:50 **10th Scholarship fair – essential information**

- providing needed administrative information about tomorrows event
International Relations office



13:00 **LUNCH** – check the map for recommended nearby places

19:00 **Exhibition+**

Photo exhibition of BiH's student and staff testimonials (Location: Academy of Fine Arts)

Thursday, 17 October 2019

Location: Rectorate of the University of Sarajevo

Address: Obala Kulina bana 7 (2nd floor)

Working language: Bosnian/Croatian/Serbian + English

Topic: *10th Scholarship Fair*

Hours Activities

09:00 **Arrival to the Rectorate and Registration**

- it is important to be at the Rectorate before 09:30 so that you can prepare your stand since some of the visitors may come early. Media will be present, as well, so you might give some statements.

10:00 **Opening ceremony:**

- Welcome speech by prof. dr. Rifat Škrijelj, Rector of the University of Sarajevo
- group photo



13:00 **LUNCH**

- will be served in the Rectorate (free of charge). Coffee and drinks will be served during the Fair.

16:00 **End of the 10th Scholarship fair**



10th
Scholarship
Fair

Friday, 18 October 2018

Cultural activities

WIFI: **UNSAstaffweek** | Password: **staffweekUNSA**