**GUIDELINES FOR AUTHORS**

*Pregled* is among the oldest periodical in Bosnia and Herzegovina that, taking into considerations longer and shorter hiatuses, has been published since 1910.

*Pregled* is a periodical that promotes creative capacity of University of Sarajevo scholars and of other scholars from fields of social sciences and humanities as well. The priority reflects in the scientific approach to the theoretical working out in details of social, economic, legal and political processes, both in Bosnia and Herzegovina and the world. The periodical offers a possibility to the scientific, literary, cultural, social and economic public to present Bosnian-Herzegovinian and European culture-historical developments and clashes.

We hereby use this opportunity to invite authors to submit their papers and contributions conforming to the *Pregled’s* basic thematic orientation. Texts published in the journal have been subject to anonymous review.

The following text categories are published in the periodical:

Articles:

* original scientific papers;
* preliminary notes;
* reviewed scientific paper;
* professional/vocational article;

Views and opinions

* essays

Reviews:

* presentations from scientific and professional/expert conferences;
* reviews;
* contributions;
* translations.

To be published in the periodical, texts are expected to meet fully the following guidelines:

Basic Formatting:

1. Articles should be saved in MS Word software either as a \*.doc or \*.docx file;
2. Paper setting: A 4 (21,59 x 27,94 cm)
3. Line spacing set to 1 throughout the document;
4. 12 point Times New Roman font;
5. Margins set to 2,54 cm.;
6. Use of any other formatting styles is forbidden;
7. Use of any other headers and footers is forbidden;
8. All pages of the entire manuscript ought to be serially numbered.

Body of the paper:

1. Author’s name, surname and vocation;
2. Name of the institution where the author works;
3. Author’s email address;
4. Article’s title in Bosnian/Croatian/Serbian and English language;
5. Summary of approximately 250 words (in English and third person) and a keyword list in Bosnian/Croatian/Serbian and English;
6. Reference list.
* When working in details certain segments of some issue, that bodies of text should fall under precise subheadings;
* Abbreviations and symbols, if used, ought to be accompanied with corresponding explanations;
* If used, illustrations, photographs, charts, tables etc. ought to be serially numbered and have clearly referenced their sources;
* The required paper length is **16 (sixteen) pages**, including each and every part;
* Article’s summary should present general overview of the subject, used methodology, obtained results and conclusion;
* Keywords ought to be essential terms appearing in the text, excluding the overly general or broad ones;
* Author’s choice of language (Bosnian/Croatian/Serbian) and script (Latin or Cyrillic) will be adhered in articles;
* Submitted papers ought to be proofread.

Each author is obliged to submit a statement reading that submitted paper is an original previously unpublished authorship work, nor that it will be offered to any another journal for publishing. The author also gives consent that his work may be freely accessible in the international databases in which the journal is indexed and on the University of Sarajevo and ***Pregled: Periodical for Social Issues’***appropriate websites.

**Papers violating any part of the aforestated guidelines shall be rejected**.

We kindly ask the authors to adhere to single quoting and citation system.

At the paper’s end, a numbered list of used literature, sorted alphabetically by author's surname, i.e. the title of an anonymous publication, where sources are not selected per sources (monographs, journals, proceedings, archives, web pages, etc.) should be listed. If more than one author is cited, the works are to be listed chronologically.

Here some references examples at the paper’s end are given using a Harvard citation’s variant:

Books:

* Books with single author:

Imamović, M., 2008. *Knjige i zbivanja*. Sarajevo: Magistrat.

* Books with two authors:

Hartman, K., Ackermann, E., 2004. *Searching and Researching on the Internet and World Wide Web*. 4 izd. Franklin: Beedle & Associates Inc.

* Books with three authors:

Lasić-Lazić, J., Laszlo, M., Boras, D., 2008. *Informacijsko čitanje*. Zagreb: Zavod za informacijske studije.

Books with four or more authors:

* Talović, M. et al., 2011. *Notacijska analiza u nogometu*. Sarajevo: Fakultet sporta i tjelesnog odgoja.

Book chapters:

Šunjić, M., 1996. Odnosi Bosne i Venecije u vrijeme vladavine Tvrtka I. U: Šunjić, M. *Bosna i Venecija* (odnosi u XIV i XV st.). Sarajevo: HKD Napredak. Str. 53-79.

E-books:

Pušina, A., 2014. *Stil u psihologiji: teorije i istraživanja*. [e-knjiga] Sarajevo: Filozofski fakultet. Dostupno na: http://www.ff-eizdavastvo.ba/Books/Stil\_u\_psihologiji\_teorije\_i\_istrazivanja.pdf

[25. 09. 2014.].

Scientific and vocational papers in a Book of Proceedings or Collection:

Dizdar, S., 2010. Slika stanja Bolonjskog procesa u Bosni i Hercegovini. U: Mitrović, P. ur. *Zbornik radova sa međunarodnih okruglih stolova o implementaciji Bolonjskog procesa u Federaciji Bosne i Hercegovine*. Mostar: Federalno ministarstvo obrazovanja i nauke/znanosti, str. 13-61.

Journal articles:

Grubiša, D., 2011. *Politološke dvojbe u Europskoj uniji: potraga za određenjem*. Politička misao, 48 (2), str. 61-90.

Web-sites:

Šarčević, A., 2012. *Socijalna moć uma*. [online] Dostupno na: <http://www.academia.edu/2926123/\_Socijalna\_moc\_uma\_-\_Recenzija\_Abdulah\_Sarcevic> [25. 09. 2014.].

Articles should be submitted by email to izdavacka.djelatnost@unsa.ba.

Contact person: Fuada Muslić, Grad. Eng. Lit., Editorial Board Assistant

Tel. 00 387 33 221 946

[www.pregled.unsa.ba](http://www.pregled.unsa.ba)

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Obala Kulina bana St., 7/II, 71000 Sarajevo, Bosnia and Herzegovina