

GUIDELINES FOR REVIEWERS

The peer-review should include:

1. Reviewer information:
 - name and surname
 - teaching/scientific title
 - reviewer's home institution

2. peer-reviewed manuscript information:
 - author's name and surname
 - title
 - manuscript type
 - area the manuscript covers
 - manuscript volume (number of pages, chapters, picture, diagrams, charts etc.

3. opinion on the manuscript:
 - to what extent is it an original work, based on insights into the achievements of modern science and whether there are works of similar content and quality
 - whether the manuscript's content corresponds to the area for which it is intended
 - is there a used literature list and how current it is
 - are the terminology, units of measurement, etc. compliant with existing regulations
 - is manuscript presented clearly and concisely (in conceptual and linguistic terms)

4. conclusion and assessment:
 - a statement as whether the manuscript fully or partially meets the requirements of the teaching-scientific literature for the specified scientific/artistic field
 - a proposal for any necessary corrections and changes in the manuscript
 - final assessment with a recommendation for manuscript publication or non-publication as a University of Sarajevo university edition (indicating the publication type)

5. date of writing the review and signature of the reviewer.

After the Publishing Council accepts the proposal to appoint reviewers, the organizational unit's Council should submit reviews to the Publishing Council as soon as possible (no later than 90 days).